

FUNDRAISING POLICY FEBRUARY 2016

Christ the King School, North Rocks has adopted the use of an annual Fundraising Policy:

The Christ the King School community has adopted the use of an annual Fundraising Levy as its main income source throughout the school year. The Levy is to be charged per family with the fee included on the family's annual School Fee account, which will be payable in instalments over Terms 1, 2 & 3. This policy will be reviewed biennially, with the review occurring during Term 1 of the given school year.

Social Event Funding

The CTK Parent Committees will be tasked with organising four major social events per school year. These social events are designed to increase and foster community spirit within the school, both by being part of an organising committee or by attendance at the event. In addition, throughout the school year, committees will organise a number of community events, which may include a Mother's Day and Father's Day Breakfast and applicable stalls and other various morning/afternoon tea occasions. Monies raised during the running of social events will be used to fund the event at cost, with any excess funds redirected back into the school community. These events are not designed to be fundraiser events. They are designed to foster community involvement, building a culture of co-operation, collaboration and belonging.

Donations to Committees

Year 6 Farewell Committee

Each year a Year 6 Farewell Committee will be formed to facilitate the traditional end-of-year celebrations for our graduating students. To assist the Year 6 Farewell Committee with the organisation of the end-of-year celebrations and gift purchases, a standard donation will be levied and payable only by the parents of the graduating year. This donation amount will, after consultation with the Year 6 Graduation Committee and the Principal, be approved and applied. The Year 6 Farewell Donation will be reviewed biennially in Term 1 of the given school year.

Future Committees within the School

The Principal and Staff at Christ the King School encourage the School Parent Community to take an active interest in the school, its environment and learning processes.

Each year, parent volunteers will be sought to co-ordinate and facilitate various community events.

The Principal and Parent Committees will support and oversee any school events throughout the year, facilitating and fostering the involvement of our staff and school families, thereby building a strong sense of community at Christ the King School.

Relinquishing the responsibilities of fundraising on our Parent Body will allow these smaller committees to focus on organising social activities that are designed to promote family involvement within our school community.

Our social activities will be structured to cover the costs of holding that activity with the emphasis on social interaction in our school community rather than fundraising.

The aim would be to hold a social event once a term that would be enjoyable and of interest to our families, helping create involvement in our school community. These events may include a disco, family film night, dinner dance, BBQs, trivia nights etc.

Gift stalls for Mother's Day and Father's Day would continue to operate with the emphasis on covering costs only, providing our students with the opportunity to purchase a gift for their parents on these special occasions. Special treat days such as Ice Block Days, would be also permissible with the funding emphasis on providing a treat for our students, rather than making it a fundraising venture. The organisation of such activities will however depend on the availability of parent volunteers.

Social Justice/Charity Fundraising

Social Justice activities that raise money for charity are outlined below:

Term 1: Lent - Project Compassion

Term 2: St Vincent De Paul Winter Appeal

Term 3: Mission Weekend

Term 4: St Vincent de Paul Christmas Appeal

Outreach Day

Once a term, an Outreach day is also scheduled to benefit a particular charity.

Year 6 Graduation Fundraising

Fundraising Options:

The Year 6 Graduation Celebration Committee has the option of holding two fundraising events throughout the year to assist with minimising the costs of the Graduation Celebration to families. These events need to be in line with the School Fundraising Policy (e.g. no fundraising via chocolate drives, raffles, etc), and need to be chosen in consultation with the Principal.

Some options include:

- Hot dog / sausage sizzle day at the school
- Cake stall

The days chosen for the Year 6 fundraising events should be either a **Tuesday or Thursday**, so that it does not conflict with the schedule days for lunch orders [Mon, Wed & Fri].

All funds received are to be directed to the CTK Financial Secretary for banking. Cheques will be drawn and made available as requested by the Year 6 Graduation Coordinators. All funds will be kept under the security of the CTK School North Rocks account under a fundraising dissection number.

School & Parish Events

In addition to the Parent Committee initiated activities, one major fundraiser is to be held. This will be the Parish and School Fete to be held biennially.

Review

This Agreement is subject to biennial review. This review will be held in consultation with the CTK Principal and the parent community.

In Summary

This Fundraising Policy, which includes the use of a Fundraising Levy, negates the need for the holding of traditional fundraisers such as chocolate drives, raffles [except for the fete], walkathons, spell-a-thons etc. whereby families are constantly asked to commit financially. This policy will allow for the parent community to put their energies into events that build a culture at Christ the King that is characterised by collaboration, community spirit and cooperation.